

## 2019 - 20 Induction

Date	Time	Room	Topic	Lead
<b>Monday 16 September</b>	11.00 - 12.30	C582	Welcome and getting to know each other.	AB
	12.30 – 1.00		Your task for Friday!	AB
	1.15 – 1.45	Curzon Library	Orientation	TBC
<b>Tuesday 17 September</b>	9-9.30	C582	Welcome & Health & Safety	AR
	9.30 – 10.00		How things work!	AR
	10.00 – 11.00	N/A	Activity – Treasure Hunt	N/A
	11.00 - 12.00	C582	Overview of the degree	AB
	12.00 – 12.50		IIA UKI	Nic Martin
	12.50 – 1.00	C582	Class photo	AR
	1.00 – 2.00		LUNCH	
	2.00 – 2.30	C582	Library	TBC
	2.30 – 3.00		Using IT	AR
	3.30 – 4.00	C260	Hoodie Collection	Confirmed
	4.00 – 4.30		Tea & cake!	
<b>Wednesday 18 September</b>	11.00 – 12.00	The Hive	VC's Welcome	N/A
	11.00 – 5.00	City Centre Campus	Welcome Fair	N/A
<b>Thursday 19 September</b>	A day to complete your enrolment, sort your accommodation, complete any VISA requirements, finance requirements etc. The lecture team will also be available for any individual concerns or issues you wish to raise.			
<b>Friday 20 September</b>	9.00 – 12.00	C582	Your task!	
	12.30 – 1.00	TBC	CfAS	N/A
	1.00 – 1.30	TBC	Graduate+	N/A

## 2019 - 20 Skills Week

Date	Time	Room	Topic	Lead
Tuesday 24 September	10.00 – 10.15	C582	What is Skills week?	AB
	10.15 – 2.00		Assessing your skills Internal Auditor Competency Framework, IIA Inc.	
	2.00 – 3.00		Introduction to personal tutoring.	
Wednesday 25 September	9.00 – 10.00	C582	Academic Skills <ul style="list-style-type: none"> <li>• Blooms Taxonomy and why it's important</li> <li>• Academic Writing Exercise</li> <li>• Plagiarism</li> <li>• Preparation for Reflective Writing</li> </ul>	AH
	11.00 – 2.00		Academic Skills <ul style="list-style-type: none"> <li>• Plagiarism Exercise</li> <li>• Reflective Writing Exercise</li> <li>• Referencing (Manual and Zotero)</li> </ul>	AH
Thursday 26 September	10.00 – 2.00	C582	Soft Skills <ul style="list-style-type: none"> <li>• Presentations</li> <li>• Interviews / meetings</li> <li>• Business reports</li> <li>• IT Skills</li> </ul>	AR