**Application form – Fellow (FHEA, D2)**

Submit this application as **one** document or **one** zipped file (to include referee statements and any other relevant evidence). Label the document or file as ‘YOUR SURNAME\_D2\_SCHOOL/DEPT’ and email to psf@bcu.ac.uk.

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| --- | --- | --- | --- |
| **Name** |  | Date started |  |
| **Role/job title**  |  | Date submitted |  |
| **Faculty/School or****Department** |  | Have you previously applied for FHEA?  |

The application is to be within the allocated word count - please state your word count here: 289 (either by selecting ‘Update Field’ or insert your own count; this should not exceed 3789 words (3500 for D2, plus existing text on this document). Do use a good standard of English and ensure that you have permission to name any individual referred to, otherwise the Panel may return your application. If you have any questions on these requirements, please contact your School/Faculty Lead (Fellowship).

**Account of Professional Practice (APP)** (2800 words, or around 700 words for each Area, A1-A4)

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| For each Area of Activity (A1, 2, 3 and 4) provide a reflective commentary, incorporating all of the Dimensions of Core Knowledge and Professional Values.  |
| A1: Design and plan learning activities and/or programmes of study |
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| A2: Teach and/or support learning |
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| A3: Assess and give feedback to learners |
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| A4: Develop effective learning environments and approaches to student support and guidance |
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**CPD reflective review and action plan** (around 700 words)

This section provides evidence of engagement with A5 and your intention to remain in good standing.

Write a brief reflective review of your most recent and relevant CPD, in relation learning, teaching and your academic practice, focusing on how this has impacted and/or influenced the student learning experience.

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|  CPD reflection  |
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(To outline you plans for the coming year, use the template below or continue as a narrative in the above box)

**CPD Action Plan Template**

There are usually five stages in a professional development cycle, as indicated below. Please outline your planned CPD activities to develop your learning and teaching practice for the year ahead.

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| **Continuous Professional Development Action Plan** |
| **Stage 1** | **Stage 2** | **Stage 3** | **Stage 4** | **Stage 5** |
| **Objective/goal/identified need** e.g. leadership/professional development; competencies | **Individual steps needed to achieve objective** e.g. on-job, short course, shadowing | **By: state date** | **Comments** e.g. funding, resources | **Evaluation:** reflections on learning and the impact/potential use in practice |
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