

How to accept your BCU (NOMS) Application

## Step 1:

We will receive your booking request from BCU

After processing the application, we will then send you your individual agreement via email for your review.



almero

## Step 2:

In the email, there will be a button "Sign Contract". You will click this to create your own Almero account.

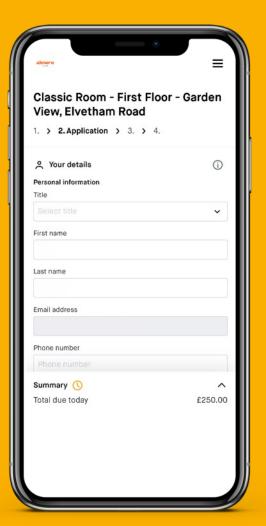
Once you are logged in, you will be prompted to complete your personal information and information relating to your university course.

Once completed, you will be taken to a separate page to complete the payment of your deposit (£250) to secure your choice of accommodation.

For the process above, you will have seven days to complete.



Beech Gardens Elvetham Road Birmingham B15 2NL This contract will expire on 13th January at 11:59pm. This deadline applies to both your signature and that of your guarantor (should you be required to provide one). Your point of contact for this contract is Almero - Beech Gardens Birmingham, so if you have any questions please contact the property manager on: enquiries@almerostudent.com/ 02081038444 In order to get started, please follow the link below and sign in with your email address "yourname@gmail.com". If you did not arrange a tenancy with Almero - Beech Gardens Birmingham, please disregard this email. SIGN CONTRACT



## Step 3:

Should you be paying in **instalments**, you will asked to provide the email address for your nominated **Guarantor**.

This person will then receive an email with a similar link to enable them to complete their next steps.

'Once both you and your Guarantor (if applicable) have completed the contract, Almero will review and send you the completed agreement for your records.



## **Congrats!**

You have now accepted your application and have a reserved room at **Beech Gardens** for 2022/23.

Please feel free to contact us at any time via; enquiries@almerostudent.com +44 (0)800 008 6525 (toll free)



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