

University Locks Room Offer acceptance process 2021-22



BIRMINGHAM CITY
University

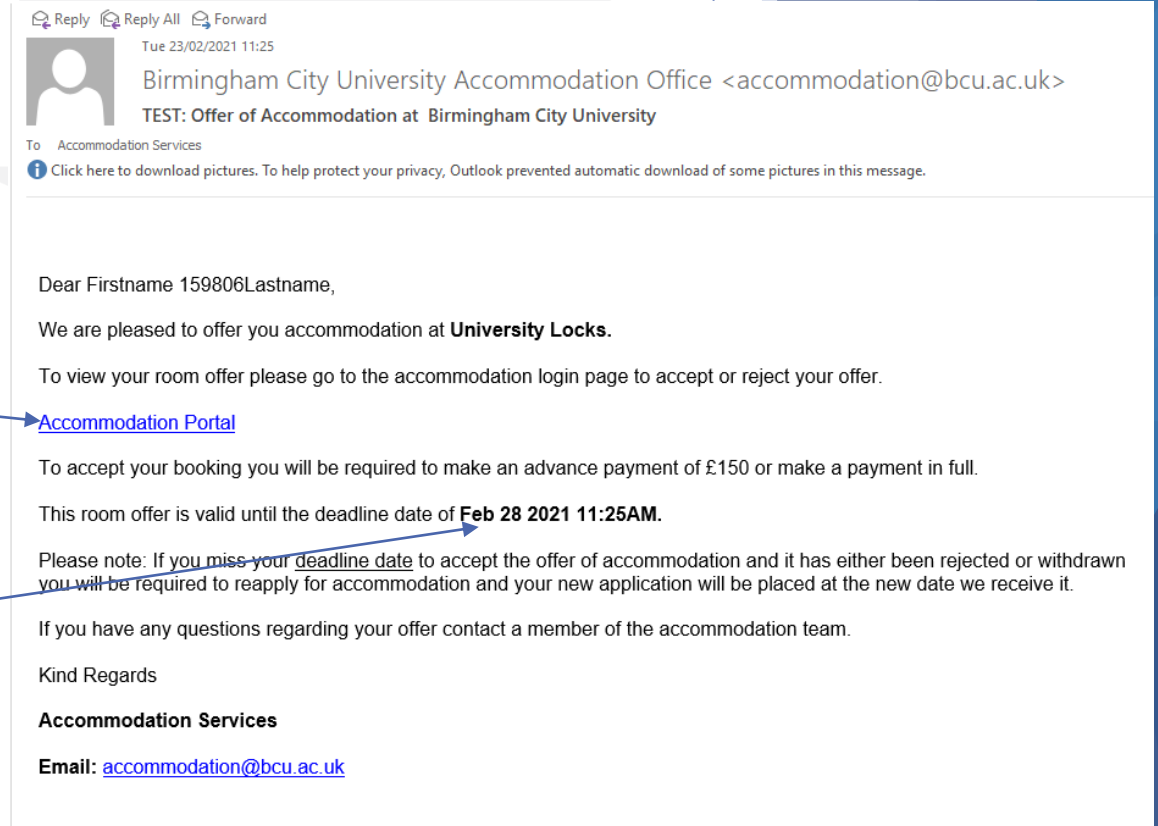


1. Room Offer Email



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University

- You will receive a room offer email with the link to login to the Accommodation Portal (please also check junk/spam mail).
- Click on the link to access the portal.
- The email also includes your room offer deadline date you need to accept by.



2. Login to portal



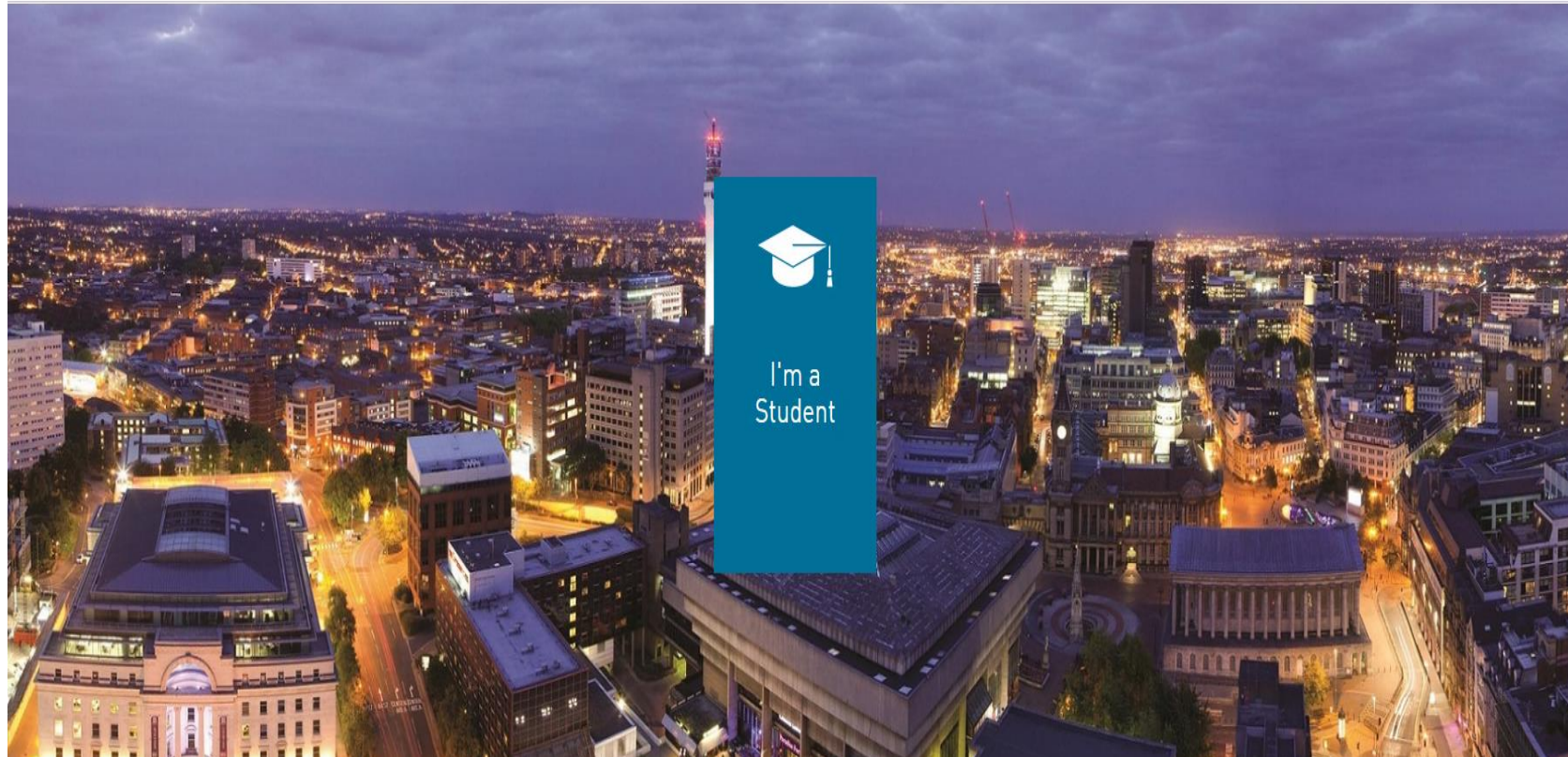
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[Home](#) [New Application](#)

[Register](#) [Log in](#)

Select 'Log in'



3. Enter login details



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Login

New User?

Create an account.

Register

Already Registered?

Your email:

159806@outlook.com

Your password:

••••••••|

[Forgotten your password?](#)

Login





Enter login email
and password

4. View the Room Offer



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University

Welcome Firstname 159806Lastname

			
Apply	View	Pay	Help
Tell us where you want to live	Monitor your progress	Check out your online statement	Contact us for help
>>	>>	>>	>>

Select 'View'
tile

5. View room details



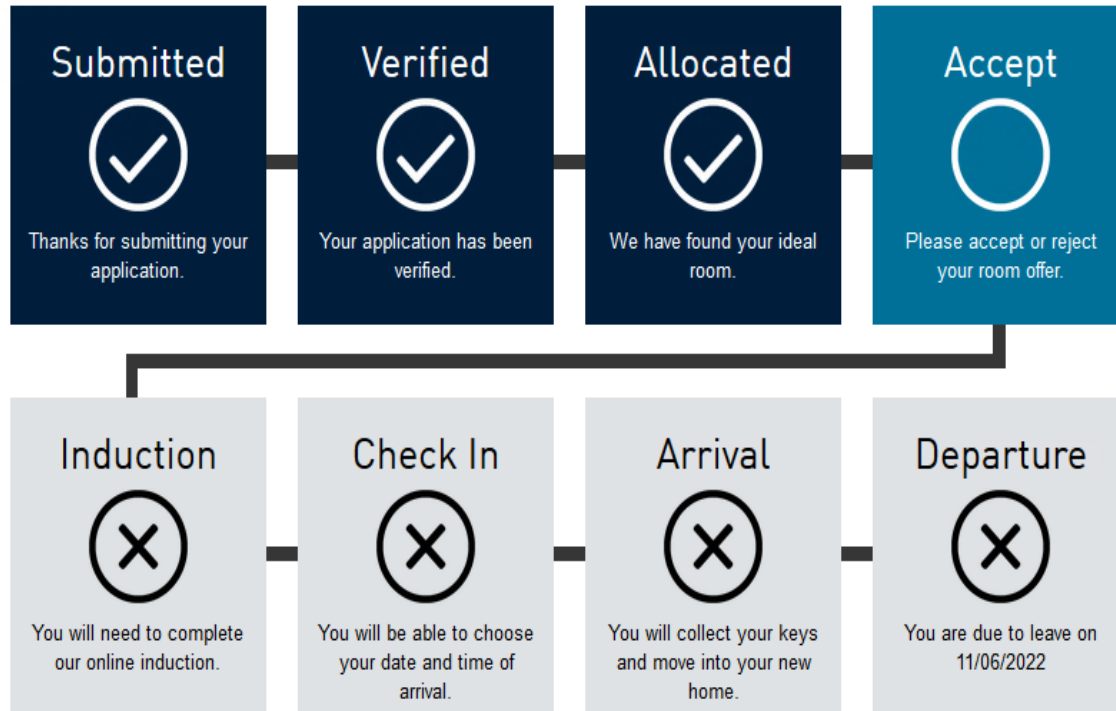
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Your Applications and Bookings

We are waiting for you to [accept your booking](#) for the 2021-2022 session. This offer expires on 28/02/2021.

2021-2022 2020-2021

Room Offer 71970 / University Locks / University Locks Block A Floor 05 Flat 15 Room 01 / 11/09/2021 - 11/06/2022

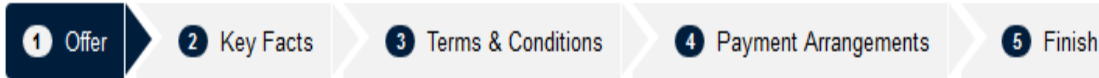


Click on 'Accept' to view your offer

6. View your room offer



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Summary

Booking Reference: 71970
Offer made on: 23/02/2021
Offer expires on: 28/02/2021
Hall: University Locks
Address: 50 Curzon Street , Birmingham, B4 7XJ
Room number: University Locks Block A Floor 05 Flat 15 Room 01
Room type: En-Suite Room
Licence: 39 Weeks (Home)
Dates: 11/09/2021 - 11/06/2022
Price: £5,850.00

Next

Select 'Next' to continue

7. The Key Facts



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1 Offer

2 Key Facts

3 Terms & Conditions

4 Payment Arrangements

5 Finish

Please read the following before continuing

You have been allocated a room at **University Locks**, which is managed by Birmingham City University.

You are entering into a legally binding contract, the terms and conditions are available on the next page. You must accept all these terms and conditions before selecting your payment plan.

The contract is not formed until you have completed the whole process and you may cancel the process before you confirm your payment plan.

In order to accept this offer, you are required to either pay **£150 advance payment** or **pay in full**. It is essential that you accept before your offer **deadline date** otherwise, your offer may be withdrawn.

If you wish to reject this offer you can select this option on the next page.

You can contact the Accommodation Office via email accommodation@bcu.ac.uk or telephone 0121 331 5191.

Cancel

Back

Next

Select Next to continue

8. Accept terms and conditions



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University

Read all terms and conditions before accepting the offer

Tick the box to
'Accept and Sign'

Select 'Accept & Sign' to continue

1 Offer 2 Key Facts 3 Terms & Conditions 4 Payment Arrangements 5 Finish

The terms and conditions of your booking

Below are the terms and conditions of your offer.

[2021/22 Contract Summary](#)
[2021/22 Finance Information](#)
[2021/22 Licence Agreement](#)
[2021/22 Terms and Conditions](#)

Electronic Signature

☒

By ticking this box and clicking 'Accept and Sign', you either:

University Locks

Agree to sign this contract using an electronic signature and agree to our terms and conditions. You confirm that you are Miss Firstname 159806Lastname and you are logged into this page using 159806@outlook.com. We will send you a copy of these terms and conditions by email, and we will store a secure and non-editable copy of them. You can access these documents at any time by logging into this portal and retrieving your contract details from your dashboard. The documents we send and store include a summary of your contract which confirms the date and time you have accepted this offer.

OR

University Partner Accommodation (Jennens Court, Bentley House, The Heights, Staniforth House, Lakeside and Queens Hospital Close)

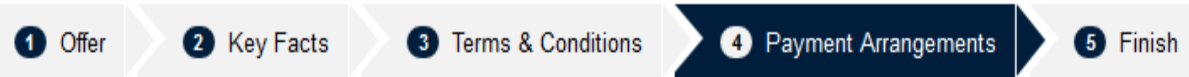
Agree and accept this room offer however, you will still need to complete the required process with the partner provider. You confirm that you are Miss Firstname 159806Lastname and you are logged into this page using 159806@outlook.com.

Cancel Back Reject ACCEPT & SIGN

9. Select payment option



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Payment plan options

+ 3 Instalment Payment Plan

+ Full Payment by Card

Select the preferred
payment plan

Cancel

Back

Next

Select 'Next' to
continue

10. View payment due now



BIRMINGHAM CITY
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1 Offer

2 Key Facts

3 Terms & Conditions






4 Payment Arrangements

5 Finish

Payment Due Now

You must pay £150.00 now.

Pay by Card



When you click next you will be directed to our secure card payment site where you must pay this amount. When the payment has been processed you will be redirected back to this site to complete the process.

Description	Quantity	Amount
Rent		£150.00
Due Now		£150.00

Cancel

Back

Next

Select 'Next' to
continue

11. Payment section



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University



Accommodation

Test Mode

Payment Summary

Applicant Details

Request ID:	0BDDBC18-4B6D-F4FD-1146-EDD434803C54 38221
Student ID:	159806
Booking Code:	71970
Email Address:	159806@outlook.com

Payment Item Summary

Description of item(s) to pay	Total Cost
Accommodation Payments	£150.00
Total to pay today	£150.00

Continue »



2021-02-23

ABOUT SSL CERTIFICATES


Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom
Tel: +44 (0)121 331 5000 | Course enquiries: + 44 (0)121 331 5595 |

Select 'Continue'

12. Enter Payment Details



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Accommodation

Test Mode


Enter Payment Details


Selected Payment Method


Debit/Credit Card < Edit

Enter Credit / Debit Card Details

Card Type *

 ☐ Visa

 ☐ Visa Debit

 ☐ MasterCard

?

Card Holder Name *

?

Card Number *

?

Card Security Code *

Expiry Date *

MM

YYYY

Start Date

MM

YYYY

Billing Address

Your billing address is the address where you are receiving the statements for your credit / debit card.

Country *

United Kingdom

Please enter Postcode *

?

House / Flat No.


Find Address »

?

Enter your address manually

< Back

Continue »

 Secured by Thawte

click to verify

2021-02-23

ABOUT SSL CERTIFICATES

Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom


Tel: +44 (0)121 331 5000 | Course enquiries: +44 (0)121 331 5595 |

Select 'Continue'

13. Review and Confirm payment



BIRMINGHAM CITY
University

**Accommodation**

Test Mode

Review and Confirm

Payment Item Summary

Description of item(s) to pay	Total Cost
Accommodation Payments	£150.00
Total to pay today	£150.00


Payment Information « Edit

Debit/Credit Card Details
Name on Card: Testing
Last 4 Digits of Card Number: 5262
Card Type: Visa
Card Expiry Date: 01/2023

Billing Address Details
The Curzon Building
4 Cardigan Street
Birmingham
West Midlands
B4 7BD
United Kingdom

Email confirmation will be sent to testing@yahoo.com

[< Back](#)[Confirm >](#)


2021-02-23
ABOUT SSL CERTIFICATES


Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom
Tel: +44 (0)121 331 5000 | Course enquiries: +44 (0)121 331 5595 |

Select 'Confirm'
to continue

14. Confirmation of payment



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Accommodation

Test Mode

Payment Successful

Transaction Details

Transaction reference: ACCOM178390

Transaction date/time: 23 Feb 2021

Email confirmation: testing@yahoo.com

Your Payment Details

Billing Address Details

The Curzon Building
4 Cardigan Street
Birmingham
West Midlands
B4 7BD
United Kingdom

Debit/Credit Card Details

Name on Card: Testing

Last 4 Digits of Card Number: 5262

Card Type: Visa

Card Expiry Date: 01/2023

Payment Item Summary

Description of item(s) paid	Total Cost
Accommodation Payments	£150.00
Total paid today	£150.00

Continue»

Secured by

click to verify

2021-02-23

ABOUT SSL CERTIFICATES

Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom

Tel: +44 (0)121 331 5000 | Course enquiries: + 44 (0)121 331 5595 |

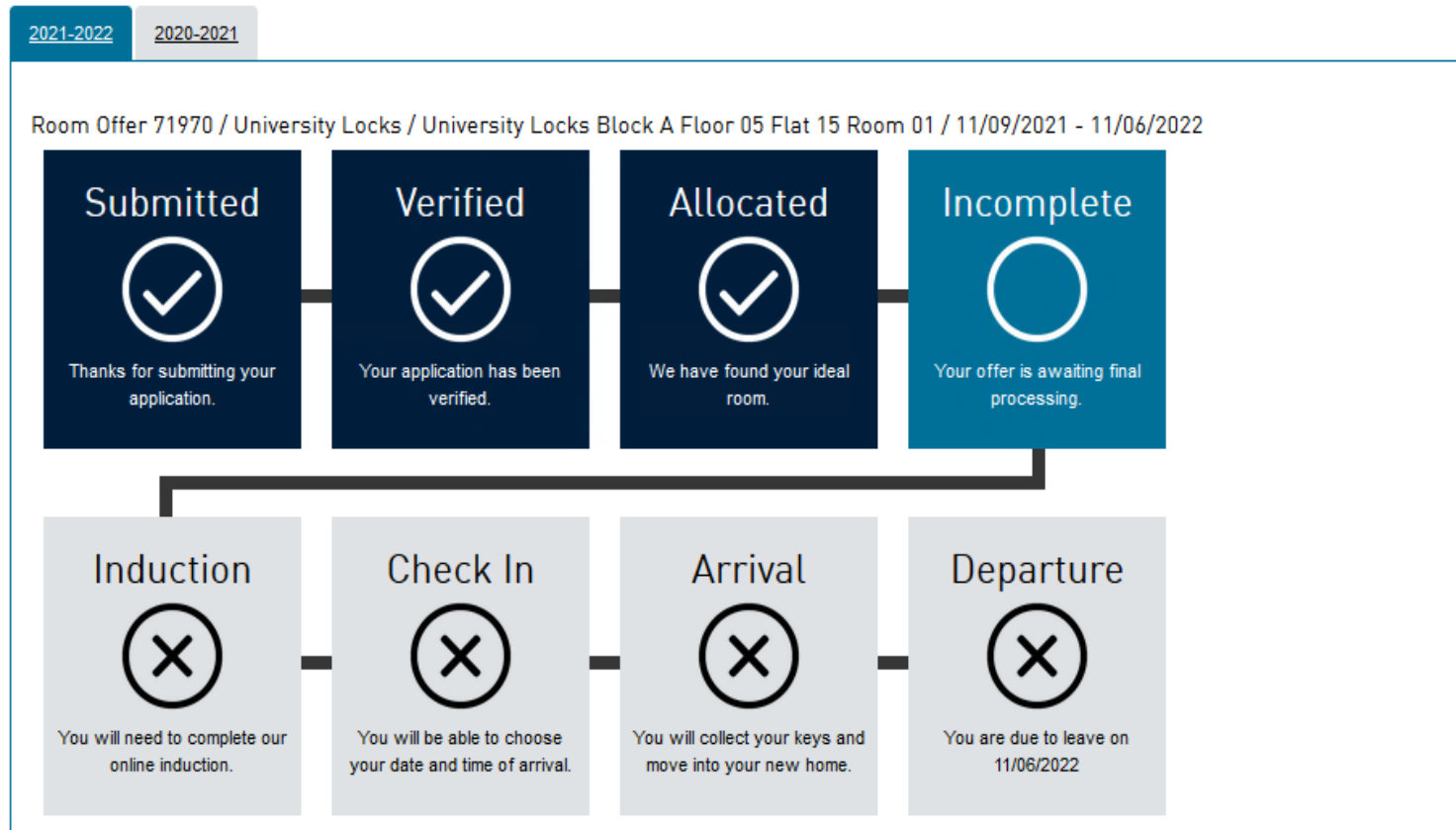
Select 'Continue'

15. Awaiting final processing by BCU



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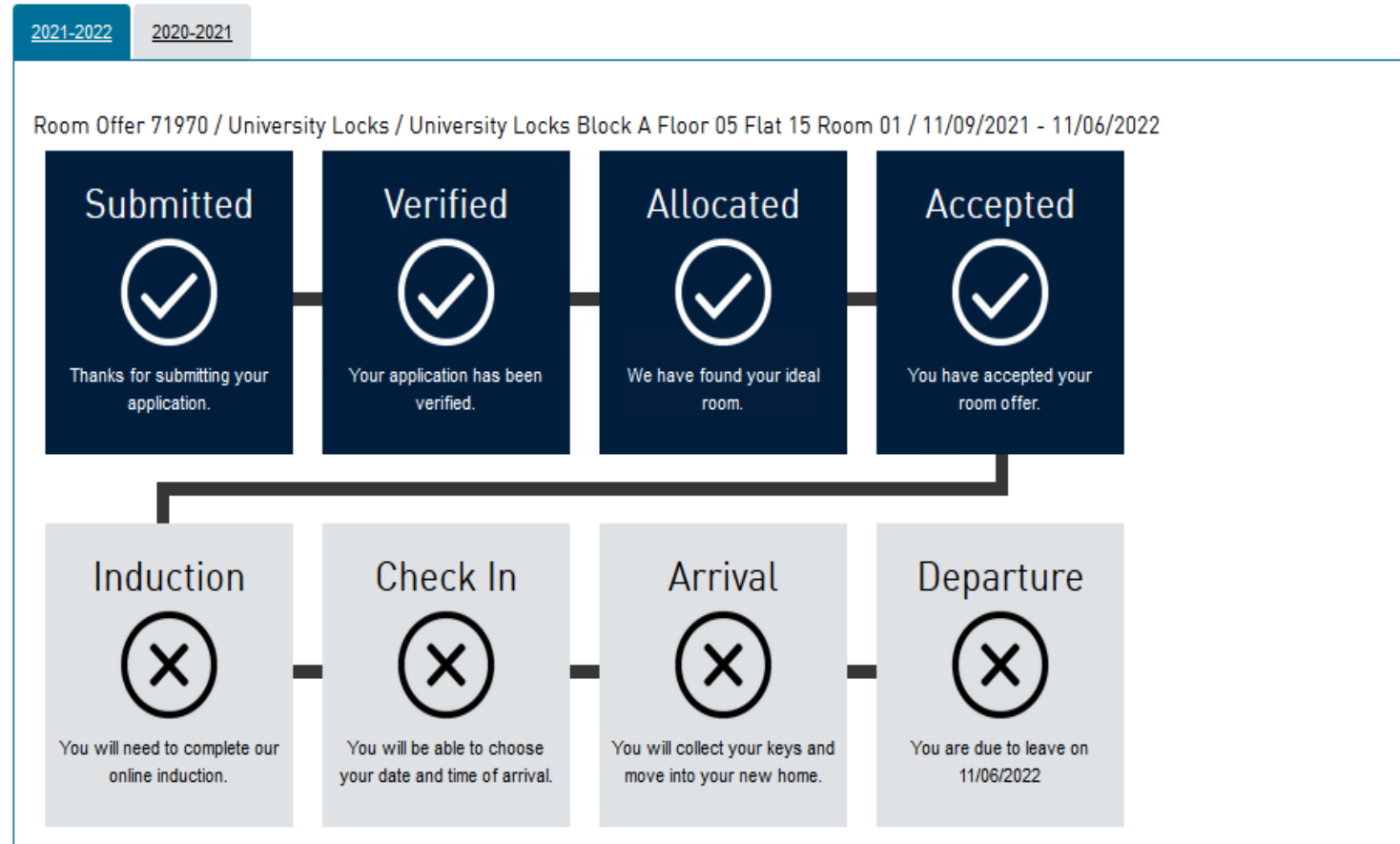
Your Applications and Bookings





16. Your offer is now accepted!

Your Applications and Bookings



What next!



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- You will receive an email two - four weeks prior to your arrival with access to your online welcome/induction and booking slot arrival details.
- Please ensure you upload a **photograph** of yourself in the accommodation portal (this is located in your account drop down menu) at the top of the page.
- If you have any questions please contact a member of the accommodation team on;

accommodation@bcu.ac.uk
- If you would like to join the Facebook Group for University Locks please click on the link below.

[University Locks](#)