**Your Address in the UK**

**Postcode**

**UK**

**Address of British Embassy or**

**High Commission in the Country**

**where your visitor will be making**

**their application for entry clearance.**

**Date**

**To whom it may concern:**

This is to confirm that I, ***(add your full name as in your passport)***am inviting ***(Add your visitor’s full name)*** to visit me in the UK. ***(Your visitor’s name)***is my **(*relationship to you i.e. friend, mother, sister etc)****.* ***(Your visitor’s name)***passport number is **(*add visitor’s passport number)***and **her/his** date of birth is **(*Add visitor’s date of birth)****.* **He/she** is going to visit the UK from (***Date your visitor plans to arrive in the UK)*** and will be staying for ***(explain how long your visitor will stay with you in the UK).***

I **am at present/was** a student at Birmingham City University (student number: ***add student number)*** I **am/was** enrolled on ***(add the name of your course).*** I have enclosed an **enrolment letter/letter regarding my graduation** from Birmingham City University, which confirms this situation.

(***Your visitor’s name)*** will be staying at ***(the full address of where your visitor will be staying. If your visitor will be staying with you and will not need to pay accommodation expenses during her/his trip, please add this to your letter). (Your visitor’s name)*** is coming to the UK to visit me **during the summer holiday/for graduation/other reason.**

Yours faithfully,

(***Add your signature)***

***(Type your name)***