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| Faculty of Health, Education and Life Sciences | Birmingham City University logo |

**Rehabilitation Worker Visual Impairment Apprenticeship**

**Application Form**

Proposed Start Date: September 2024

***Confidentiality***

This form requests a significant amount of personal information. This is required so that we can decide on your suitability for the course you are applying for. The information you provide will be used for this purpose and monitoring of equal opportunities only. It will be treated in confidence and will only be seen by those whose jobs require them to do so. Do not leave any entries blank, or the form may not be processed.

**Personal Details**

Title: Mr/Ms/Miss/Mrs etc.:

Surname/Family name:

Maiden or any other name(s) that you have been known by:

First name(s):

Gender:

Date of birth:

Permanent Address:

Post code:

Daytime telephone:

Mobile:

E-mail address:

Nationality:

**Impairments / health conditions: Please tell us about any needs you may have on the course and what assistive software you may use. Even before you are offered a place on the course you can discuss potential support. Please email** [**enablement@bcu.ac.uk**](mailto:enablement@bcu.ac.uk)

**Course fees:**

All apprentices must be employed full time for and working within a Rehabilitation Work Visual Impairment services.

Please provide the contact details for the key apprenticeship lead at your organisation. We will need to liaise with this person before the start of term.

Name:

Position:

Organisation name:

Address:

Postcode:

Telephone:

Email:

**Academic qualifications**

To join the apprenticeship you must have a certificate of achievement for the following qualifications: If you do not have the certificates please contact your Local Education Authority.

GCSE at grade 4 or above at English Language (or equivalent e.g. GCSE grade C, key skills level 2, adult literacy level 2 or CSE grade 1 will be accepted).

**YES / NO**

GCSE at grade 4 or above at Maths (or equivalent e.g. GCSE grade C, key skills level 2, adult numeracy level 2 or CSE grade 1 will be accepted).

**YES / NO**

What is your highest qualification?

Please list all other academic qualifications in reverse chronological order (i.e. most recent first). If you are awaiting the result of nay examination please indicate date in the result column.

NB Only include qualifications for which you can provide evidence of achievement. If you do not have evidence of a level 3 qualification such as A-levels or diploma you will need to complete a written paper to demonstrate your ability to study on the course.

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| *Year achieved* | *Name and level of qualification* | *Grade achieved* |
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If you are an overseas student please include your IELTS/TOEFL results below:

IELTS overall band score:

TOEFL score: paper/computer based (please delete as appropriate)

**Employment and work experience**

Please give details of employment and work experience, in reverse chronological order, i.e. most recent first.

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| Start / end dates i.e.  Oct 2012 to May 2021 | Name of employer | Job title and brief outline of job role |
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**Criminal convictions declaration**

Do you have any criminal convictions or cautions? Yes / No

If you have answered “yes” to the above please explain your response:

**Supporting Statement**Please respond to the question below (300-400 words)

* Explain with examples how your current knowledge, skills and experience have prepared you to study on the course.

**Declaration**I confirm that the information given on this form is true, complete and accurate.

Applicant’s Name:

Date:

**Applicant Selection days**

Successful applicants will be invited to face to face selection in March or May.

**How to submit your application**

**Please name your application form attachment as follows:**

**Your full name Apprenticeship Application Rehab Worker 2024**

**For example:**

**David Adams Apprenticeship Application Rehab Worker 2024**

Send your application form as an email attachment to:

[rehabadmissionsquery@bcu.ac.uk](mailto:rehabadmissionsquery@bcu.ac.uk)

Insert into subject field in the email:

Your name Apprenticeship Application Rehab Worker

This is the end of the document