

University Locks Room Offer acceptance process 2022-23



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University

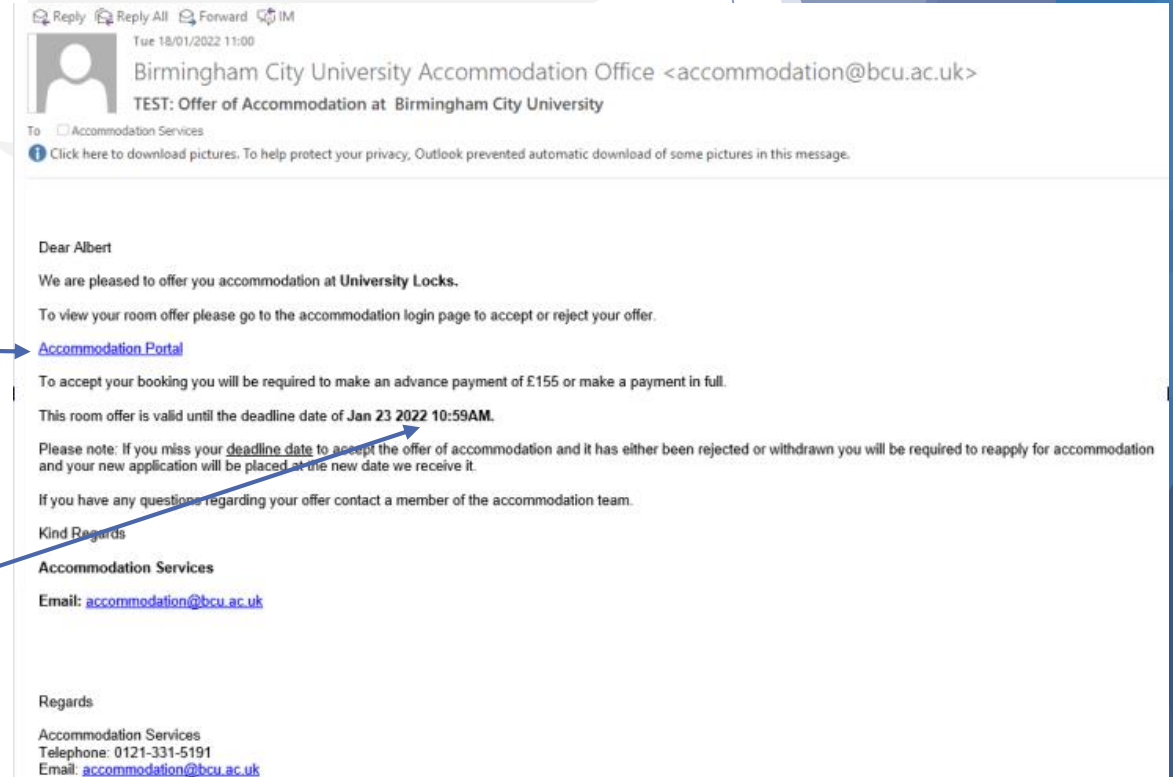


1. Room Offer Email



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- You will receive a room offer email with the link to login to the Accommodation Portal (please also check junk/spam mail).
- Click on the link to access the portal.
- The email also includes your room offer deadline date you need to accept by.



2. Login to portal



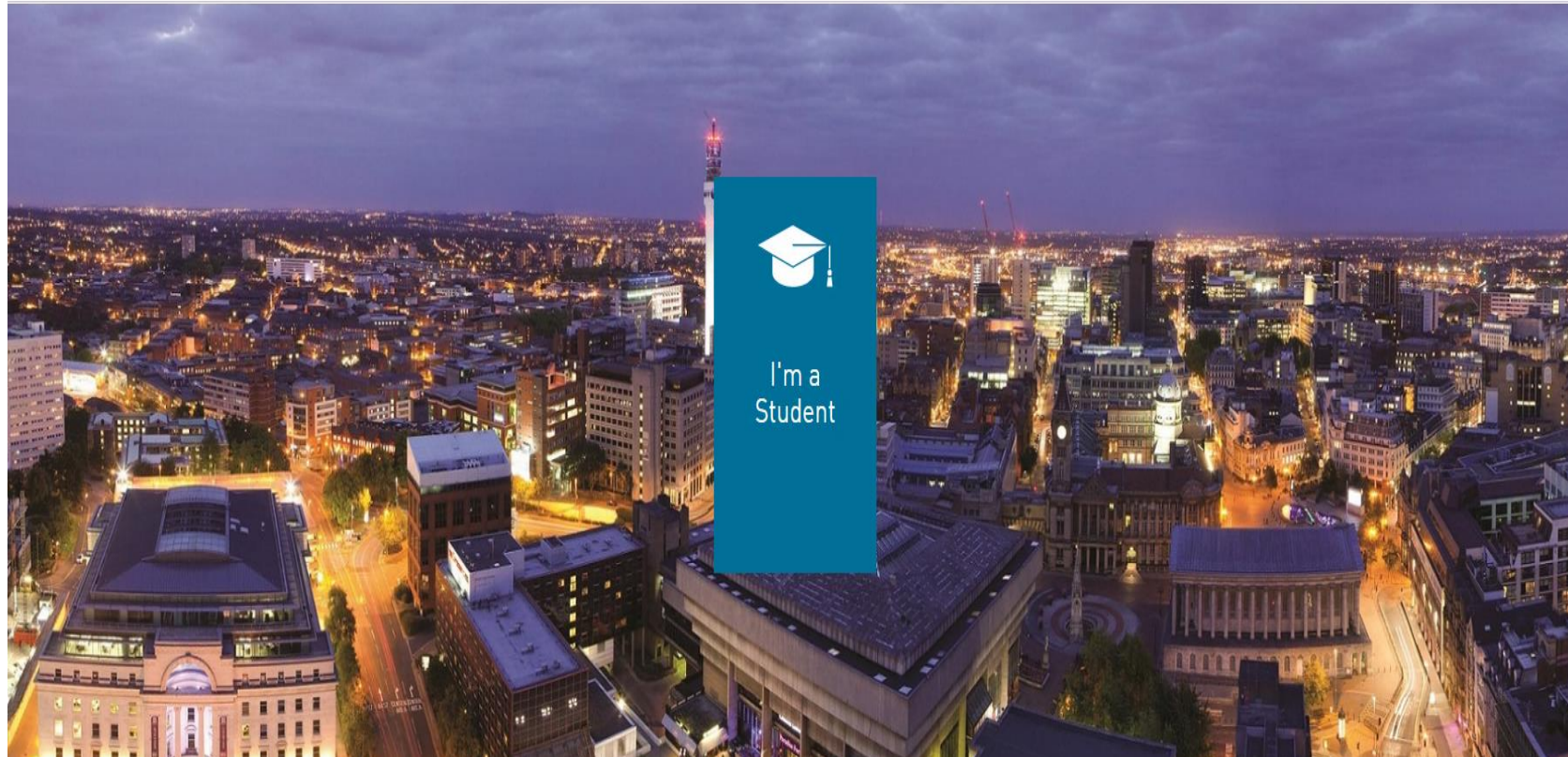
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[Home](#) [New Application](#)

[Register](#) [Log in](#)

Select 'Log in'



3. Enter login details



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Login

New User?

Create an account.

Register

Already Registered?

Your email:

159806@outlook.com

Your password:

••••••••|

[Forgotten your password?](#)

Login





Enter login email
and password

4. View the Room Offer



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Welcome Firstname 159806Lastname

			
Apply	View	Pay	Help
Tell us where you want to live	Monitor your progress	Check out your online statement	Contact us for help
>>	>>	>>	>>

Select 'View'
tile

5. View room details



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Your Applications and Bookings

We are waiting for you to [accept your booking](#) for the 2022-2023 session. This offer expires on 23/01/2022.

2022-2023

2021-2022

Room Offer 78771 / University Locks / University Locks Block A Floor 00 Flat 01 Room 01 / 10/09/2022 - 17/06/2023

Submitted



Thanks for submitting your application.

Verified



Your application has been verified.

Allocated



We have found your ideal room.

Accept



Please accept or reject your room offer.

Click on 'Accept' to view your offer

Induction



You will need to complete our online induction.

Check In



You will be able to choose your date and time of arrival.

Arrival



You will collect your keys and move into your new home.

Departure



You are due to leave on Departing 17/06/2023

6. View your room offer



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- 1 Offer
- 2 Key Facts
- 3 Terms & Conditions
- 4 Payment Arrangements
- 5 Finish

Summary

Booking Reference: 78771
Offer made on: 18/01/2022
Offer expires on: 23/01/2022
Hall: University Locks
Address: 50 Curzon Street, Birmingham, B4 7XJ
Room number: University Locks Block A Floor 00 Flat 01 Room 01
Room type: En-Suite Room
Licence: 40 Weeks (UK)
Dates: 10/09/2022 - 17/06/2023
Price: £6,200.00

Next

Select 'Next' to continue

7. The Key Facts



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1 Offer

2 Key Facts

3 Terms & Conditions

4 Payment Arrangements

5 Finish

Please read the following before continuing

You have been allocated a room at **University Locks**, which is managed by Birmingham City University.

You are entering into a legally binding contract, the terms and conditions are available on the next page. You must accept all these terms and conditions before selecting your payment plan.

The contract is not formed until you have completed the whole process and you may cancel the process before you confirm your payment plan.

In order to accept this offer, you are required to either pay **£155 advance payment** or **pay in full**. It is essential that you accept before your offer **deadline date** otherwise, your offer may be withdrawn.

If you wish to reject this offer you can select this option on the next page.

You can contact the Accommodation Office via email accommodation@bcu.ac.uk or telephone 0121 331 5191.

Cancel

Back

Next

Select Next to continue

8. Accept terms and conditions



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- 1 Offer
- 2 Key Facts
- 3 Terms & Conditions
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Read all terms and conditions before accepting the offer

The terms and conditions of your booking

Below are the terms and conditions of your offer.

[2022/23 Contract Summary](#)
[2022/23 Finance Information](#)
[2022/23 Licence Agreement](#)
[2022/23 Terms and Conditions](#)

Electronic Signature



By ticking this box and clicking 'Accept and Sign', you either:

University Locks

Agree to sign this contract using an electronic signature and agree to our terms and conditions. You confirm that you are Mr Albert Addo and you are logged into this page using albert@. We will send you a copy of these terms and conditions by email, and we will store a secure and non-editable copy of them. You can access these documents at any time by logging into this portal and retrieving your contract details from your dashboard. The documents we send and store include a summary of your contract which confirms the date and time you have accepted this offer.

OR

University Partner Accommodation (Beech Gardens, Bentley House, Jennens Court, Lakeside, Queens Hospital Close, Staniforth House, The Heights and The Old Fire Station)

Agree and accept this room offer however, you will still need to complete the required process with the partner provider. You confirm that you are Mr Albert Addo and you are logged into this page using albert@.

[Cancel](#) [Back](#) [Reject](#) [ACCEPT & SIGN](#)

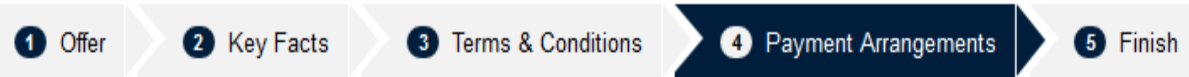
Tick the box to
'Accept and Sign'

Select 'Accept & Sign' to continue

9. Select payment option



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Payment plan options

+ 3 Instalment Payment Plan

+ Full Payment by Card

Select the preferred
payment plan

Cancel

Back

Next

Select 'Next' to
continue

10. View payment due now



BIRMINGHAM CITY
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1 Offer

2 Key Facts

3 Terms & Conditions


4 Payment Arrangements

5 Finish

Payment Due Now

You must pay £155.00 now.

Pay by Card



When you click next you will be directed to our secure card payment site where you must pay this amount. When the payment has been processed you will be redirected back to this site to complete the process.

Description	Quantity	Amount
Rent		£155.00
Due Now		£155.00

Cancel

Back

Next

Select 'Next' to
continue

11. Payment section



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Test Mode

Payment Summary

Applicant Details

Request ID:	E24E36A9-BAAB-3C27-2595-59F15DECBDA2 41107
Student ID:	21179583
Booking Code:	78771
Email Address:	albert@

Payment Item Summary

Description of item(s) to pay	Total Cost
Accommodation Payments	£155.00
Total to pay today	£155.00

Continue


Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom
Tel: +44 (0)121 331 5000 | Course enquiries: + 44 (0)121 331 5595 |

Select 'Continue'

12. Enter Payment Details



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Accommodation

Test Mode


Enter Payment Details


Selected Payment Method


Debit/Credit Card < Edit

Enter Credit / Debit Card Details

Card Type *

 ☐ Visa

 ☐ Visa Debit

 ☐ MasterCard

Card Holder Name *

Card Number *

Card Security Code *

Expiry Date *

MM

YYYY

Start Date

MM

YYYY

Billing Address

Your billing address is the address where you are receiving the statements for your credit / debit card.

Country *

United Kingdom

Please enter Postcode *


House / Flat No.

Find Address »

Enter your address manually

< Back

Continue »



Secured by Thawte
click to verify
2021-02-23

ABOUT SSL CERTIFICATES


Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom
Tel: +44 (0)121 331 5000 | Course enquiries: +44 (0)121 331 5595 |

Select 'Continue'

13. Review and Confirm payment



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**Accommodation**

Test Mode

Review and Confirm

Payment Item Summary

Description of item(s) to pay	Total Cost
Accommodation Payments	£155.00
Total to pay today	£155.00

Payment Information [Edit](#)

Debit/Credit Card Details

Name on Card: BCU Testing
Last 4 Digits of Card Number: 1111
Card Type: Visa
Card Expiry Date: 11/2024

Billing Address Details

The Curzon Building
4 Cardigan Street
Birmingham
West Midlands
B4 7BD
United Kingdom

Email confirmation will be sent to testing@outlook.com

Back

Confirm

Birmingham City University, University House, 15 Bartholomew Road, Birmingham, B5 5JU, United Kingdom
Tel: +44 (0)121 331 5000 | Course enquiries: + 44 (0)121 331 5595 |

Select 'Confirm'
to continue

14. Confirmation of payment



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Test Mode

Payment Successful

Transaction Details	
Transaction reference:	ACCOM206582
Transaction date/time:	18 Jan 2022
Email confirmation:	testing@outlook.com

Your Payment Details	
Billing Address Details	Debit/Credit Card Details
The Curzon Building 4 Cardigan Street Birmingham West Midlands B4 7BD United Kingdom	Name on Card: BCU Testing Last 4 Digits of Card Number: 1111 Card Type: Visa Card Expiry Date: 11/2024

Payment Item Summary	
Description of item(s) paid	Total Cost
Accommodation Payments	£155.00
Total paid today	£155.00

Continue

Select 'Continue'

15. Awaiting final processing by BCU



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Your Applications and Bookings

2022-2023

2021-2022

Room Offer 78771 / University Locks / University Locks Block A Floor 00 Flat 01 Room 01 / 10/09/2022 - 17/06/2023

Submitted



Thanks for submitting your application.

Verified



Your application has been verified.

Allocated



We have found your ideal room.

Incomplete



Your offer is awaiting final processing.

Induction



You will need to complete our online induction.

Check In



You will be able to choose your date and time of arrival.

Arrival



You will collect your keys and move into your new home.

Departure



You are due to leave on Departing 17/06/2023

16. Your offer is now accepted!



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Your Applications and Bookings

You have an active booking for which you need to [complete your induction](#).

2022-2023

2021-2022

Room Offer 78771 / University Locks / University Locks Block A Floor 00 Flat 01 Room 01 / 10/09/2022 - 17/06/2023

Submitted



Thanks for submitting your application.

Verified



Your application has been verified.

Allocated



We have found your ideal room.

Accepted



You have accepted your room offer.

Induction



Please click here to complete your induction.

Check In



You will be able to choose your date and time of arrival.

Arrival



You will collect your keys and move into your new home.

Departure



You are due to leave on Departing 17/06/2023

What next!



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- You will receive an email two - four weeks prior to your arrival with access to your online welcome/induction and booking slot arrival details.
- Please ensure you upload a **photograph** of yourself in the accommodation portal (this is located in your account drop down menu) at the top of the page.
- If you have any questions please contact a member of the accommodation team on;

accommodation@bcu.ac.uk
- If you would like to join the Facebook Group for University Locks please click on the link below.

[University Locks](#)