

# Secondary Mentor CPD1

17 October & 1 November 2022



# Professional Mentors

## Agenda:

- Professional Mentor expectations
- Subject Mentor expectations
- Communication from BCU and sources of information
- Placement Link Tutors
- Most significant changes

# Professional Mentor

- **Be familiar with the BCU ITE Curriculum and how it is used in partnership to secure the development of BCU Associate Teachers**
- Identify an experienced colleague in the Associate Teacher's specialist subject who will be their Subject Mentor over the training year
- Ensure Subject Mentors access and use all current BCU paperwork, to record lesson observations and assessment points
- Ensure that the BCU Partnerships Team have a current name and email address for all Subject Mentors working with BCU Associate Teachers
- **Respond in a timely manner (48 working hours) to all communication from the BCU Placement Link Tutor (PLT) and maintain regular contact with said BCU PLT in line with quality assurance schedules**
- Prepare an induction for incoming Associate Teachers before each School Based Training period, which covers school specific Safeguarding requirements and core school policies (BfL, assessment, Teaching and Learning etc)
- **Quality assure all individual Subject Mentor observations and assessments at least once in the academic year – we suggest a paired observation or observed mentor meeting as a strategy to do this and supply a QA form to be submitted and reviewed with your PLT**
- Notify BCU PLT of any well-being or performance concerns relating to their BCU Associate Teacher



# Subject Mentor

- Guide and support the Associate Teacher's professional development and subject specific pedagogical knowledge in line with the subject specific BCU ITE Curriculum – using the BCU Weekly AT & Mentor Meeting Records to record targets and review progress
- Attend BCU Mentor CPD sessions termly
- Work in partnership with the BCU Subject Lead to support and monitor the development of their BCU Associate Teacher– conducting joint observations and joint mentor meetings whenever possible
- Access all Secondary ITE paperwork related to their role from the BCU Secondary PGCE Partnership Webpages
- In weekly mentor meetings model strategies to guide the BCU Associate Teacher's development of new skills aligned to their specialist subject
- Use the subject specific BCU ITE Curriculum weekly foci and subject specific targets to set high leverage context and subject specific targets to support and train the BCU Associate Teacher
- Read and act on weekly BCU Subject Bulletins to keep up to date with the subject specific foci identified within the BCU ITE Curriculum
- Update the school's Professional Mentor on the Associate Teacher's progress each half term.

# BCU Communications

## To Professional Mentors:

- Monthly Professional Mentor Bulletin

## To Subject Mentors:

- Weekly Subject Mentor Bulletins

## Generic Information:

- BCU Secondary Partnerships Webpage
- YouTube recordings of operational processes

## BCU Tutor Visits

To support Professional Mentors:

- 4 visit windows (at least 1 face to face) with Placement Link Tutors

To support Subject Mentors:

- 6 school visits over PGCE year
- Regular visits to support BA/ BsC (Hons) with QTS Associate Teachers (no. TBC)



# BCU Placement Link Tutors



BIRMINGHAM CITY  
University

- **PLTs** – assigned on a regional basis to establish effective communication and support with **Professional Mentors in charge of ITT Placements**
- **Quality assurance** – to ensure all systems and processes support the development of our Associate Teachers in schools. **Ensuring that School-Based Training links to the BCU ITE Curriculum.**
- **Professional Mentors** – regular meetings, **at least 4 times a year** and at least **2 online keeping in touch meetings** in-between each visit
- **University Subject Tutors** will still be working with schools and mentors to support individual Associate Teachers on their placements and will make up to 6 school visits to support Subject Mentors.



# Placement Link Tutors

- **BCU PLTs** – will contact their identified **Professional Mentors** from November
- **Expectations** –
  - Ensure the BCU ITE Curriculum is used effectively within school
  - To develop Lead Mentor ‘communities of practice’ in preparation for the 2024 ITT quality requirements
- **Dates of all interactions:**

**PLT meeting 1**  
**7-18 November 2022**

**PLT meeting 2**  
**3 January – 20 January 2023**

**PLT meeting 3**  
**27 February –10 March 2023**

**PLT meeting 4**  
**15 May – 2 June 2023**

# Subject Mentors

With our subject leads, subject mentors are currently discussing:

- Current research and literature that is being shared with subject cohorts
- Content of subject pedagogy module
- Priorities for the current cohort based on their subject knowledge gaps and engagement so far.



# Most significant changes

- ❖ Lesson planning template has been updated to reflect current thinking around adaptive teaching (i.e. moving away from differentiated learning outcomes and differentiation by task)
- ❖ Learning Observation Record (LOR) has been updated so that it is more user friendly and encourages subject-specific feedback
- ❖ The use of the Curriculum Map to evidence where Centre-Based-Training is aligned with School-Based-Training
- ❖ The Assessment Tracker – now subject-specific and includes 3 levels of achievement: 'Working Towards', 'Working At' and 'Working Beyond'. **'Working At' is the minimum required achievement across all themes to achieve QTS.**
- ❖ Remember that we no longer assess against the Teachers' Standards during the PGCE. Teachers' Standards are to now be used as an end point assessment for QTS. Formative assessment leading to this is based upon our Curriculum Themes.

# Placements Needed...

Subject	Postcode	Travel
Computer Science	B6 4TQ	PT
Computer Science	B8 1HD	PT
Computer Science	B15 3TN	car
Drama	B15 2DF	car
Drama	B36 8PN	Car
History	Cv3 1aq	PT
History resit (1 term)	Selly Oak	car
Music	B276GY	PT
PE	Stoke	PT
PE	B6 6NH	PT
PE	B17	PT
PE	B36 8LR	PT

# Attendance

Please complete this form to register your attendance:

- <https://forms.microsoft.com/r/62gJ0hfpHn>

