

1.32 Spelling

Spellcheck is **NOT** a perfect tool.

It can help you do a general check of your work but you cannot simply use spellcheck and then hand in your work.

It is very easy to mistype words, miss a letter, add a letter or even type the wrong form of the word (for example, "know" instead of "knew"). One of the easiest letters to forget or add in the wrong places is

One of the easiest letters to forget, or add in the wrong places, is **"s"** - spellcheck will never tell you if you have done this.

It is also possible that you have typed a similar word to the one you really want - again, spellcheck will not be able to tell you that you have typed the wrong word.

Check each line of your work and each word carefully - read it out loud to help you identify any spelling mistakes or missed words.

You can also use speech software or websites. You can type "text to speech" on Google to find a suitable one, then copy sections of your work on to the web page so you can listen to what you have written.